

Who we are:

TDOT is a multimodal agency with responsibilities in aviation, public transit, waterways, railroads, and cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation (TDOT) has close to 4,100 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT's headquarters is located in downtown Nashville.

What we do:

The Tennessee Department of Transportation (TDOT) provides citizens and travelers of Tennessee with one of the best transportation systems in the country.

For more information on this division, please see link below:

[Insert TDOT Division page link](#)



Auditor 1*

Internal Audit Division

Location: Nashville, TN

Compensation: \$3,542 - \$4,425 monthly

Overview

The Tennessee Department of Transportation is currently hiring a full-time Internal Auditor 1 professional for our downtown Nashville location in Davidson County.

The Division of Internal Audit provides Audit and Assurance, Consulting and Advisory, Education, and Integrity services for the department. The primary focus of the Division is conducting Performance Audits designed to ascertain the efficiency, effectiveness, and economy of TDOT's various operational and financial programs, processes, and activities. Audit and Assurance services are prioritized from a Risk Management approach to focus resources on areas of high risks. The ultimate objective is to provide the management structure and senior leadership with information they need to make better decisions - through practical, cost beneficial, recommendations geared toward improving TDOT's operations. Consulting and Advisory services are designed to initiate a collaborative approach to address concerns regarding the ever-changing business environment. Integrity services are performed to substantiate alleged instances of fraud, waste, and abuse of TDOT funds by department employees, contractors, vendors, and grantees.

Responsibilities

Direct roles and responsibilities for this position

- Assist in conducting operational audits of TDOT Divisions to evaluate the efficiency and effectiveness of various programs.
- Prepare work papers and supporting documentation from a review of records and other auditing resources.
- Examine documentation including but not limited to, financial statements, bank statements, balance sheets, purchase invoices and payroll records.
- Learn to identify legal, financial, compliance, and/or administrative problems or discrepancies.
- Gather information from external and internal auditees to gain an understanding of their operations.
- Conduct research on federal, state, and department policies, procedures, rules, and regulations to assist in the development of an audit program for testing.
- Communicate with auditees, vendors, and other outside entities to exchange and/or obtain auditing information.

Qualifications

- Graduation from an accredited four (4) year college or university with a major in accounting. OR a Public Account in good standing, OR graduation from an accredited college or university with a bachelor's degree, including thirty-six (36) quarter hours in accounting.

Special skills, knowledge or experience:

Knowledge of Auditing and Accounting principles and practices

Basic data analytics skills

Understanding of Internal Controls

Critical thinking and deductive reasoning abilities
Advanced written and oral communications skills
Ability to work in a team environment

Applications must be submitted online in order to be considered for the position.

Interested applications should apply online at: <https://www.tn.gov/tdot/human-resources-home/tdot-careers.html>
Select **AUDITOR 1*-09142023-50359**

Questions? Email TDOT.Careers@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.